



## NOW AVAILABLE—PAY ONLINE!

We have partnered with Nexbillpay to extend an additional option for customers interested in using their check, debit card or credit card to pay their bill. Nexbillpay is a trusted third party automated payment service that allows you to pay your bill online.

- What is the service fee?

Nexbillpay charges a small service fee to cover payment handling and all processing charges. Service fee will be calculated and disclosed prior to finishing your payment.

- Does the utility keep any part of the service fee?

We do not keep any part of the Nexbillpay service fee. Nexbillpay is a separate entity providing a service for all our customers.

### How do I use this service?

Customers will need the following to pay their bill:

1. The customer # and PIN # (located on your billing statement).
2. Your payment method: check, debit card or credit card.

## TO PAY ONLINE, BEGIN BELOW:

To begin your quick and easy bill payment you must agree to the following:

If your account is delinquent, disconnected, or in the disconnect process, you **MUST** contact our office **BEFORE** you make a payment. Services will not automatically be restored or prevent disconnection if payment is made without contacting our office **FIRST!**

**IMPORTANT:** We are not liable if you receive a disconnect notice and do not call out office before making payment. Your services may be disconnected and will be subject to a reconnect fee. If you are disconnected, your account balance plus a reconnect fee will need to be paid in **FULL** before services are reconnected. If you are currently disconnected and make an online payment, your utilities **WILL NOT** be reconnected unless you contact our office to inform us of the payment.